Updated: 07.17.19

- 1. Log in
- 2. Click on Configurations.

AMSE

Reports	***	2	<u></u>
Cloud Management	Total Groups 9	Total Safes 21	Safe Monitoring
Configurations	Recent Activities		•
Safe Monitoring	Modified Cloud Users		06/26/2019 04:27:44
ogout	Added entry to Cloud Users		06/26/2019 04:25:43
	Modified Cash Management Settings		06/18/2019 08:04:15
	Last Login Password Change		06/07/2019 07:45:25
	Previous Site Visit		06/27/2019 10:24:28

3. Click on Report Configuration.

A Dashboard			
Reports	Chose Basic Cash Component Event	Holiday Door Access	Safe Courier Connectivity Settings
O Cloud Management	Safe / Choose Safe	Settings Settings Settings	Users
Configurations	E Safes		
Company	-		
Groups	Safe S/N Select One Location Name Test J	🗸 🥥 Search 🕼 Reset	
Location			
Safes	Name	Assigned Safes	Safe
Edit Profile	🛓 🏢 Sales Demo	9	Select One +
Report Configuration	🚣 🙇 Demo Group Q	10	Q, View
K Daahhaard Oaafaraatian	🛓 🛥 Region 1	6	Q View
X Dashboard Configuration	غ [.] 🛳 Region 2	4	Q View
Configuration	🛓 🛋 TEST Area 1	1	Q View
comguration	District ABC	1	Q View
Safe Monitoring	🚊 Demo Group A	2	Q View
Logout	🚊 Demo Group C	1	Q View
	🛓 Demo Group S		

4. Select the timezone.

A Dashboard	Report Configuration Select All											
E Reports	Timezone set as : Pacific Standard Time											
Cloud Management	Report Name	Day Of Week	Time	Contact Email ID(s)	Report Type		Enabled					
✿ Configurations	Adjustment Report	Select All -	O	e.g. tom@test.com, jill@test.com	CSV \$	Advance Filter						
Safe Monitoring	Audit Report	Select All	O	e.g. tom@test.com, jill@test.com	CSV \$	Advance Filter						
✤ Logout	Cassette Percentage Report	Select All -	O	e.g. tom@test.com, jill@test.com	CSV \$	Advance Filter	0					
	Courier Pick-up Report	Select All v	O	e.g. tom@test.com, jill@test.com	CSV \$	Advance Filter	0					
	Currency Exchange Report	Select All v	Ø	e.g. tom@test.com, jill@test.com	CSV \$	Advance Filter						
	Department Report	Select All v	O	e.g. tom@test.com, jill@test.com	CSV \$	Advance Filter						
	Dispensing Detailed Report	Select All	O	e.g. tom@test.com, jill@test.com	CSV \$	Advance Filter	0					
	Dispensing Report	Select All	O	e.g. tom@test.com, jill@test.com	CSV \$	Advance Filter						
	Dispensing Split Report	Select All	O	e.g. tom@test.com, jill@test.com	CSV \$	Advance Filter	0					
	End of Day Courier Pickup Split Report	Select All	O	e.g. tom@test.com, jill@test.com	CSV \$	Advance Filter	0					
	End of Day Detailed Report	Select All -	O	e.g. tom@test.com, jill@test.com	CSV \$	Advance Filter	0					

Updated: 07.17.19

PN4305468

5. Add the report criteria.

- a. Select the days for the report to run.
- b. Select the time the report should run.
- c. Insert the email address the report should be sent.
- d. Select the file format of the report
- e. Check the enabled box.

Dashboard	Report Configuration Select All										
I Reports	Timezone set as : Pacific Standard Time										
Cloud Management	Report Name	Day Of Week	Time	Contact Email ID(s)	Report Type		Enabled				
Configurations	Adjustment Report	Select All	©	e.g. tom@test.com, jill@test.com	CSV \$	Advance Filter					
Safe Monitoring	Audit Report	Select All	O	e.g. tom@test.com, jill@test.com	CSV \$	Advance Filter					
h Logout	Cassette Percentage Report	Select All	O	e.g. tom@test.com, jill@test.com	CSV \$	Advance Filter					
	Courier Pick-up Report	Select All	0	e.g. tom@test.com, jill@test.com	CSV \$	Advance Filter	0				
	Currency Exchange Report	Select All	C	e.g. tom@test.com, jill@test.com	CSV \$	Advance Filter					
	Department Report	Select All	٥	e.g. tom@test.com, jill@test.com	CSV \$	Advance Filter					
	Dispensing Detailed Report	Select All	٥	e.g. tom@test.com, jill@test.com	CSV \$	Advance Filter					
	Dispensing Report	Select All	O	e.g. tom@test.com, jill@test.com	CSV \$	Advance Filter	0				
	Dispensing Split Report	Select All	C	e.g. tom@test.com, jill@test.com	CSV \$	Advance Filter					
	End of Day Courier Pickup Split Report	Select All	0	e.g. tom@test.com, jill@test.com	CSV \$	Advance Filter					
	End of Day Detailed Report	Select All	0	e.g. tom@test.com, jill@test.com	CSV \$	Advance Filter	0				
	End of Day Report	Select All -	O	e.g. tom@test.com, jill@test.com	CSV \$	Advance Filter	0				

6. Select the locations that should be added on the report by clicking the advance filter button. If all of the locations should be added. Click the Configure all button.

Hie	erarchy	Select All		\$	Group	Sele	Select All	
Location Select All		\$						
	Search							
	Safes	Not Configured	I		Safes Config	ured	Configure All	
#	Safe SerialNo	Location	Configure All	#	Safe SerialNo	Location		
				1	AAA00000000	Test H	Unconfigure	
				2	EL13000251	TEST5	Unconfigure	
				3	EL13000286	TEST2	Unconfigure	
				4	EL13000388	TEST8	Unconfigure	
				5	EL13000431	TEST6	Unconfigure	
				6	EL13000443	TEST9	Unconfigure	
				7	EL13000531	TEST4	Unconfigure	

© 2019 American Security Products. All rights reserved. This material is for internal purposes only. Do not copy or share this information without express written permission.

Updated: 07.17.19

- Click the Apply filter.
 Click the close button

AMSE

Hie	Select All		\$	Group	Sele	ct All	*	
Location Select All		\$						
	Search							
	Safes	Not Configured			Safes Config	ured 🔽	Configure All	
#	Safe SerialNo	Location	Configure All	#	Safe SerialNo	Location		
				1	AAA00000000	Test H	Unconfigure	
				2	EL13000251	TEST5	Unconfigure	
				3	EL13000286	TEST2	Unconfigure	
				4	EL13000388	TEST8	Unconfigure	
				5	EL13000431	TEST6	Unconfigure	
				6	EL13000443	TEST9	Unconfigure	
				7	EL 12000521	TESTA	Linconfigure	

9. Click Save changes.

SALES DEMO						1 aryani	@amsecusa.co
* Dashboard	Report Configuration						Select A
T Reports	Timezone set as : Select One	*					
Cloud Management	Report Name	Day Of Week	Time	Contact Email ID(s)	Report Type		Enabled
Configurations	Adjustment Report	Select All -	٥	e.g. tom@test.com, jil@ter	CSV \$	Advance Filter	
Safe Monitoring	Audit Report	Select All -	٥	e.g. tom@test.com, jill@ter	CSV \$	Advance Filter	
⇒ Logout	Cassette Percentage Report	Select All -	٥	e.g. tom@test.com, jill@ter	CSV \$	Advance Filter	
	Courier Pick-up Report	Select All -	0	e.g. tom@test.com, jill@ter	CSV \$	Advance Filter	
	Currency Exchange Report	Select All	0	e.g. tom@test.com, jil@ter	Csv \$	Advance Filter	0
	Department Report	Select All -	0	e.g. tom@test.com, jil@ter	CSV \$	Advance Filter	0
	Dispensing Detailed Report	Select All -	0	e.g. tom@test.com, jil@tes	CSV \$	Advance Filter	
	Dispensing Report	Select All -	0	e.g. tom@test.com, jill@ter	CSV \$	Advance Filter	0
	Dispensing Split Report	Select All -	٥	e.g. tom@test.com, jill@ter	CSV \$	Advance Filter	
	End of Day Courier Pickup Split Report	Select All -	0	e.g. tom@test.com, jill@ter	CSV \$	Advance Filter	0
	End of Day Detailed Report	Select All	٥	e.g. tom@test.com, jil@ter	CSV \$	Advance Filter	
	End of Day Report	Select All -	0	e.g. tom@test.com, jil@ter	CSV \$	Advance Filter	
	Enrolled Users Report	Select All -	0	e.g. tom@test.com, jil@ter	CSV \$	Advance Filter	0
	Inventory Report	Select All -	0	e.g. tom@test.com, jil@ter	CSV \$	Advance Filter	0
	Last Transmission Report	Select All -	٥	e.g. tom@test.com, jill@ter	CSV \$	Advance Filter	
	Missing EOD Transmission Report	Select All -	٥	e.g. tom@test.com, jill@ter	CSV \$	Advance Filter	
	Posting Courier Pickup Split Report	Select All	٥	e.g. tom@test.com, jil@ter	CSV \$	Advance Filter	0
	Posting Report	Select All -	٥	e.g. tom@test.com, jil@ter	CSV \$	Advance Filter	0
	Shift Report	Select All -	0	e.g. tom@test.com, jil@ter	CSV \$	Advance Filter	0
	Tube Inventory Report	Select All -	0	e.g. tom@test.com, jill@ter	CSV \$	Advance Filter	
	User Department Split Report	Select All -	٥	e.g. tom@test.com, jill@ter	CSV \$	Advance Filter	
	User Report	Select All -	0	e.g. tom@test.com, jill@ter	Csv +	Advance Filter	